

**Board of Fire Commissioners
LINDENWOLD FIRE DISTRICT No.1
Monthly Board Meeting Minutes**

Meeting Date: February 16, 2015
Meeting Place: Fire Administration Building
Meeting Called To Order: 7:30 pm
Members of Board Present: **Chairman** – Clifford Ruth
Vice Chairman – Vacant
Secretary – Wayne Hans
Treasurer – Raymond McManus
Commissioner – Richard Paul
District Clerk – Kathleen Crockett
Solicitor – Richard Tavani

Salute the Flag

Sunshine Law – Comm. Ruth

In accordance with the NJ Sunshine Law this meeting has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

Roll Call Commissioners – Comm. Ruth

All present.

Minutes of the Previous Meeting – Comm. Ruth

Motion made by Comm. McManus, seconded by Comm. Paul to approve the 01-19-15 minutes as they are available to the public upon request. Any question on the motion? (hearing none)
All those in favor? Ayes have it, Comm. Hans abstained.

Correspondence – Cl.Crockett

Cl.Crockett: There was correspondence back and forth for the Budget and Audit.

Treasurer's Report – Comm. McManus

As of 02-16-15:

TD Bank General Checking	54,033.08
TD Bank Money Market Savings	450,891.91
TD Bank Money Market Capital	440,222.33
TD Bank Payroll Checking	20,792.61
TD Bank LEA Dedicated Penalty	9,498.05
TD Bank LEA Trust Penalty	14,522.39
Sovereign Bank CD	5,154.19
Petty Cash	200.00
Total Current Assets	995,314.56

Motion made by Comm. Paul, seconded by Comm. Hans to accept the Treasurer's Report as read.
Any question on the Treasurer's Report? (hearing none) Roll call vote, all yes.

Payment of Bills – Comm. McManus

Comm. McManus: In front of you, you have a list of 40 bills totaling \$26,654.16.
Motion made by Comm. Paul, seconded by Comm. Hans to approve the payment of bills.
Any question on the payment of the bills? (hearing none) Roll call vote, all yes.

COMMITTEE REPORTS

Communications – Comm. McManus

Comm. McManus: Radios, there hasn't been any issues.

Apparatus / Fuel – Comm. McManus

Comm. McManus: I just had the Ladder up to First Priority. They finally found out what the leveling problem was. It wound up being a bad air bag, so that problem should be resolved. They also replaced a cable for the back-up camera. There is an issue with the windshield on the Ladder. It looks like it's starting to delaminate. When they had it out this year it didn't go back in properly. So I had them order a new windshield for it along with the gasket and they're looking at KME to try and pick up some of the bill since it's something they should have picked up when the truck was up there in the summer time.

Justin is still working on the Intercom system on the Squad with the foot pedal for the Q. It seems like on the Officer's side every time they hit the Q it keys the radio. So they're getting stray voltage somewhere that's kicking that up.

Computers – Comm. McManus

Comm. McManus: Everything is going good. That's all I have.

Budget – Comm. McManus

No report.

Sale of Assets – Comm. McManus

No report.

Assist Personnel – Comm. McManus

No report.

Building Maintenance / Grounds – Comm. Hans

No report.

Health & Safety – Comm. Hans

No report.

Fixed Assets – Comm. Hans

Comm. Hans: If anybody sells or buys anything under Fixed Assets, if they would email me so I can keep track of that in the records so it will be easier in the following year if anything is sold or bought.

Turn-Out Gear – Comm. Hans

Comm. Hans: I'll talk to Mike tonight and see about getting that stuff moved over and the shelves to the back room in the next couple weeks, probably after the Election. That's all I have.

Hydrants / Water – Comm. Hans

No report.

Fire Department Equipment – Comm. Paul

Comm. Paul: Since our last meeting, 13 Scott bottles came back from being hydro'd. We sent 14 out and they did come back. The rest of the bottles will be done when they do the certification for the air paks.

Fitness Center – Comm. Paul

No report.

Recruitment / Membership – Comm. Paul

Comm. Paul: We have one application that was handed out today. That's all I have.

Incentive Program – Comm. Paul

No report.

Uniforms – Comm. Paul

No report.

Administration / Personnel – Comm. Ruth

Comm. Ruth: The Fire District Election is Saturday, 2-21-15 from 2pm to 9pm. And remember we have re-organization 03-03-15 at 7:30pm. We can either go over some of the line items later or do it that night, it's up to everybody else, it doesn't make a difference.

Training Division – Comm. Ruth

Comm. Ruth: I have a December report, I don't have January. It was read aloud, a copy is attached to the minutes. Respectfully submitted, Steve Schwegel, Jr. & Justin Mastalski Training Division.

Office of Fire Prevention – Comm. Ruth

Comm. Ruth: The Fire Official's report for 12-29-14 to 01-19-15 and 01-20-15 to 02-16-15 were read aloud, copies are attached to the minutes. For better Fire Protection, Michael Nolan - Fire Official, Michael Brezee & Timothy Shannon - Fire Prevention Specialists.

Insurance – Comm. Ruth

Comm. Ruth: Car 2 was involved in a minor accident. It's been turned over to the insurance company, and we'll go from there with it. There were no injuries and it was very minor. Other than that, I have nothing.

Executive Fire Administrator's Report – E.F.A. Nolan

EFA Nolan: The report was read aloud by EFA Nolan, a copy is attached to the minutes.

President's Report – Comm. Ruth

Comm. Ruth: No Presidents present.

Solicitor – R. Tavani

Sol.Tavani: I have nothing for this evening Mr. Chairman. We have Re-Organization after the Election as you have already noted on the first Tuesday of March. At that time I would assume you would act on the Resolutions for appointment of Auditor and also Attorney?

Comm. Ruth: Yes.

Sol.Tavani: You can do that and utilize the open fair process if there is no contest then you can appoint. Also with regard to Lt. Hood, I did have discussions with Chief Nolan regarding the same, it's actually a Closed Session issue so I'm not going to cover all the records and what was fully discussed other than the fact that there is an issue regarding fit for duty. That's all I have.

Resolutions – Comm. Ruth

Comm. Ruth: There are no Resolutions tonight.

Old Business – Comm. Ruth

Comm. Ruth: Old Business? (hearing none)

New Business – Comm. Ruth

Comm. Ruth: New Business? (hearing none)

Public Portion – Comm. Ruth

Motion made by Comm. Paul, seconded by Comm. McManus to open to the public. All in favor? Ayes have it. (hearing none)

Motion made by Comm. Paul, seconded by Comm. McManus to close to the public. All in favor? Ayes have it.

Open to Commissioners – Comm. Ruth

Comm. Ruth: Open to Commissioners. (hearing none)

Closed Session – Comm. Ruth

Sol.Tavani: I don't believe that we do, I think we covered it sufficiently in a somewhat cryptic way in open session. And we'll keep the Board advised of the situation.

Adjourn - Comm. Ruth

Motion made by Comm. Hans, seconded by Comm. Paul to adjourn the meeting at 7:49 pm. All those in favor? Ayes have it.

5:45 PM
02/16/15
Accrual Basis

Lindenwold Fire District No.1
Treasurer's Report
As of February 16, 2015

	Feb 16, 15
ASSETS	
Current Assets	
Checking/Savings	
1000 · CASH	
1010 · TD Bank General Checking	54,033.08
1011 · TD Bank Money Market Acco...	450,891.91
1013 · TD Bank Money Market Capital	440,222.33
1020 · TD Bank Payroll Checking	20,792.61
1030 · TD Bank LEA Dedicated Pen...	9,498.05
1040 · TD Bank LEA Trust Penalty	14,522.39
1050 · Sovereign Bank CD	5,154.19
1090 · Petty Cash	200.00
Total 1000 · CASH	995,314.56
Total Checking/Savings	995,314.56
Total Current Assets	995,314.56
TOTAL ASSETS	995,314.56
LIABILITIES & EQUITY	0.00

LINDENWOLD FIRE DEPARTMENT

TRAINING DIVISION

To: Commissioner Ruth
From: Training Division
Date: 01/19/2015
Re: December Training Report

Department Training

- December 09, 2014
 - Topic: Battalion Night

- December 16, 2014
 - Topic: Social Media
 - Instructors: Training Officer Justin Mastalski
 - Students: 18
 - Hours: 2

- December 23, 2014
 - Topic: Battalion Night

- December 30, 2014
 - Topic: Battalion Night

Respectfully Submitted,

Steve Schwegel Jr
Justin Mastalski
Keith Polifrone

LINDENWOLD BUREAU OF FIRE PREVENTION

2201 BANGOR AVENUE
LINDENWOLD, NEW JERSEY, 08021
856-346-0935
(fax) 856-346-3638

2/16/15

FIRE MARSHAL'S REPORT

January 19, 2015

/

February 16, 2015

Inspections Completed to date:

1. Danks Hinsk
2. Canals
3. Quail Run
4. Birchwood
5. Pats Pizza
6. Shadyside Country Store

Re - Inspections pending:

Complaints: Received: 0 Complaints: Resolved: 0 Imminent Hazards: 0

Requested Response: 0 Time Extensions: 0 Civilian Burn Reports: 0

Permits Issued: Type I 0 Type II 0

Penalties Issued: 0

Correspondences:

Comments to District Commissioners:

1. Investigate Fire 907 Timber Creek Condos. 1/22/15
2. Meeting NJDFS Jim McFadden 2/4/15
3. ABC channel 6 smoke detectors 2/6/15
4. Meeting Mr. Brandt – Lindenwold High School about “After the Fire” program. 2/13/15

Fire Prevention Programs: 0

Problems: 0

Code Violation Investigations: 0

Total fee's received to date: **LHU Rebate: \$ 4,135.63**
 LHU Rebate: \$
 LHU Rebate: \$
 LHU Rebate: \$

NLH Registrations:
 Registrations: \$ 84.00
 Registration late fee:
 Permits: \$
 Penalty: \$

Total: **\$ 4, 219.63**

For Better Fire Protection,

Michael J. Nolan, Fire Official
Tim D. Shannon, Fire Prevention Specialist
Mike Breeze, Fire Prevention Specialist

BOARD OF FIRE COMMISSIONERS

LINDENWOLD FIRE DISTRICT NO.1

**2201 BANGOR AVENUE
LINDENWOLD, NJ 08021
PHONE: 856-346-0935
FAX: 856-346-3638**

February 16, 2015

February 2015 Chief's Report

1. Winslow 2 alarm fire 1/20/15
2. Hosted Alliance Chiefs meeting 1/21/15
3. 907 Timber Creek working fire 1/22/15
4. Snow storm duty crews 1/26/15
5. Did fit-testing for the training department 1/27/15
6. Picked up and prepared Banquet gifts 1/30/15
7. Attended Lindenwold Fire Department installation dinner 1/31/15
8. Attended the South Jersey Gas compressed natural gas filling station 2/3/15
9. Attended the C.C. Chiefs Exe. Board meeting
10. Attended State Fire Corr. Meeting in Middlesex County
11. Ladder to Shop and returned for air bag problem 2/9/15 2/11/15
12. Personnel issue with Lt. Hood 2/5/15
13. Phone Conversation with Rich Tabani, about personnel issue with Lt. Hood 2/11/15
14. Attended C.C. Chiefs meeting at station 11-1 2/12/15

The Department answered 76 call for service for January 2015

Michael Nolan
Executive Fire Administrator/Fire Official
Lindenwold Fire Department
cell - 609-923-8354

LINDENWOLD BUREAU OF FIRE PREVENTION

2201 BANGOR AVENUE
LINDENWOLD, NEW JERSEY, 08021
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1/19/15

FIRE MARSHAL'S REPORT

December 29, 2014 / January 19, 2015

Inspections Completed to date:

1. Splash Dash Car Wash
2. Shell Rapid Lube
3. Uhaul of Lindnwold (Notice the E is missing)
4. Camden County H
5. Emerald Ridge

Re - Inspections pending:

Complaints: Received: 1 Complaints: Resolved: 1 Imminent Hazards: 0
Requested Response: 0 Time Extensions: 0 Civilian Burn Reports: 0
Permits Issued: Type I 0 Type II 0

Penalties Issued: 0

Correspondences:

Comments to District Commissioners:

1. Investigate a complaint of a smoke detector going off at the P building of Woodland Village.
1/8/15
2. Meeting with NJDFS Dave Lesser overdue life hazard fees. 1/15/15
3. Completed and submitted yearend report and supplemental annual report to NJDFS.
1/15/15
4. Chairman Ruth certified the yearend report 1/19/15

Fire Prevention Programs: 0

Problems: 0

Code Violation Investigations: 0

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PHONE: 856-346-0935
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January 19, 2015

January 2015 Chief's Report

1. Myself and the Training Department had meeting with ESAFETY, software training. 1/7/15
2. Attended the C.C. Chiefs Exe. Board meeting 1/7/15
3. Attended the C.C. Chiefs Installation Dinner 1/8/15
4. Attended meeting with Mayor, Council, Atlantic City Electric, and Lindenwold Police about removing of the fences in Lindentown. 1/8/15
5. Attended department drill on E-Safety software 1/13/15
6. Attended JIF re-organization meeting 1/14/15

Michael Nolan
Executive Fire Administrator/Fire Official
Lindenwold Fire Department
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